



SRI SAI MANAGEMENT FACILITY SERVICES PRIVATE LIMITED



We **organize**
and **manage**
your **human capital**
requirements and your
outsourced
services

- FACILITY MANAGEMENT
- HOUSEKEEPING SERVICES
- SECURITY SERVICES
- ELECTRO MECHANICAL SERVICES
- PAYROLL MANAGEMENT
- MANPOWER OUTSOURCING

ABOUT US:

Sri Sai Management Facility Services Private Limited, established in April 2018, is a dynamic company founded by young entrepreneur **Mr. Balakrishna Undekoti** with over 12 years of experience in the Integrated Facility Management industry. With expertise spanning Housekeeping, Security Services, Property Management, Mall Management, Manpower Outsourcing, and Payroll Management, we aim to offer top-quality services at competitive prices.

Our service patterns, delivery methods, and pricing are carefully designed in line with industry standards, ensuring compliance with both state and central government regulations. We prioritize understanding our clients' requirements and budgets, tailoring our solutions to provide cost-effective options while striving for mutually beneficial outcomes, rather than merely running cost centers.

To further elevate our service standards, we have established a dedicated office in Kondapur, Hyderabad, near the Police Battalion area. Our office features a specialized training facility for newly recruited staff, where we conduct company inductions and essential service training to ensure the highest quality performance across our operations.



VISION:

Our goal is to be recognized as a leading professional Facility Management Service provider in the market, delivering tangible value and making a meaningful contribution to the core business success of our clients.

MISSION:

Our mission is to consistently deliver high-quality, facility management services that provide an exceptional, hassle-free experience, ensuring excellence and satisfaction for our clients every step of the way.

VALUES:

Integrity in Services with Ethical Values	Reliability in Service Delivery
Service Excellence	Customer Satisfaction
Sustain ability of Facility Services	Innovation in Technology and Projects
Safety & Compliance Follow-up	Expertise, Respect, and Professionalism

**CUSTOMERS
SATISFACTION FIRST**



WHY CHOOSE SSMS:

- Dedicated team of professionals with extensive experience in Facility Management Services.
- Single-point solution for all your facility management needs.
- Fully compliant with all statutory and legal requirements, ensuring regular updates.
- Transparent business model, offering thorough documentation and a cost-to-cost, transparent pricing structure.
- Professional approach, supported by qualified staff including Field Officers, Operational Managers, Training Managers, and Business Development Analysts, to ensure the highest quality of service.
- Consistent maintenance of hourly checklists and log sheets by our skilled staff and designated supervisors, ensuring effective monitoring and upkeep of service quality.

FACILITY MANAGEMENT SERVICES:

Sri Sai Management Facility Services Private Limited provides comprehensive facility and property management solutions under one roof, offering a range of services including soft core services, Electro-Mechanical Maintenance, Pest Control, Gardening, Facade Cleaning, and Manpower Outsourcing. We cater to various sectors such as Hospitals, Malls, Multiplexes, BPOs, IT & ITES, Banking, Manufacturing, and Retail. Additionally, we offer standalone services like Housekeeping, Security Services, and Electro-Mechanical Maintenance. Our focus at Sri Sai Management Facility Services Private Limited, is on managing people, spaces, and delivering exceptional services that provide the "Best Value for Money," while maintaining strong ethical standards in the workplace. We ensure a perfect balance between meeting customer needs and achieving business objectives to optimize organizational effectiveness.



HOUSEKEEPING SERVICES:

We offer Housekeeping services across two key segments: Hospitals and Corporate General Cleaning. Before proposing a plan, a thorough site survey is conducted by our designated professionals to develop a tailored housekeeping manpower deployment plan that aligns with the client's specific needs and site requirements.

For the healthcare industry and other sectors, we recruit a blend of trained and untrained staff. Prior to deployment, our professionals provide grooming and soft skills training to ensure the housekeeping staff is well-prepared to deliver excellent service and meet client expectations.

All employees deployed to sites undergo a comprehensive recruitment process, including background verification, which is handled by our team to ensure proper protocols are followed. We also conduct Rewards & Recognition programs to motivate and appreciate our cleaning professionals, fostering improved service delivery. Additionally, we provide training on the proper use and handling of cleaning machinery and equipment to ensure efficiency and safety.



SECURITY SERVICES:

Sri Sai Management Facility Services Private Limited security operations focus on maintaining comprehensive records of personnel and material movement, managing parking facilities, and overseeing electronic security systems such as CCTV, access control, and biometric devices. We ensure the proper division of public and restricted areas, asset protection, and carry out fire safety evacuation drills. Our security personnel are extensively trained in the use of hand-held metal detectors, door frame metal detectors, walkie-talkies, frequency identity technology, and fire detection systems. They are equipped with knowledge on identifying various types of fires, responding to emergencies, and implementing evacuation plans. Our services also include First Aid, proper gate pass and employee ID verification, as well as managing visitor and material movement passes and registers. Furthermore, our team undergoes training in personality development, self-grooming, telephone etiquette, and communication skills, ensuring a professional presence at main gates, front offices, reception areas, and parking zones.



**YOUR SAFETY
OUR PRIORITY**

ELECTRO MECHANICAL SERVICES:

We specialize in the operation and maintenance of various electro-mechanical equipment installed within properties. Our skilled technical team ensures preventive maintenance for all power systems and electrical equipment. Our service verticals for electrical services include the following:

- Electrical Transformers.
- Diesel Generators.
- HVAC Systems.
- Fire Fighting Systems and Equipment.
- Access Control Systems and CCTV Systems.
- MEP (Mechanical, Electrical, Plumbing) Operations.
- Civil and Carpentry Works.
- Planning and Service Coordination for Electrical Equipment AMCs (Annual Maintenance Contracts).
- New Electrical Installations and Repair Works.
- STP (Sewage Treatment Plant) Operations and Maintenance.
- Maintenance of Checklists and Registers.

We ensure that all equipment is properly maintained and that all necessary services are provided to guarantee smooth, efficient operations.



PAYROLL MANAGEMENT:

Sri Sai Management Facility Services Private Limited offers comprehensive payroll management solutions for our clients, handling all aspects of payroll and manpower outsourcing services, which include:

- Payment of Salaries
- Salary Account Opening
- Payment of ESIC (Employee State Insurance Corporation)
- Payment of PF (Provident Fund)
- Employee Gratuity
- Full and Final Settlement Payments on behalf of clients

Additionally, we assist with resource recruitment and provide salary breakup services to ensure clear and transparent payroll management.



OUR CLIENTS :



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